

**MINUTES OF THE FINANCIAL BID OPENING MEETING
HELD AT PROCUREMENT DIRECTORATE
DOW UNIVERSITY OF HEALTH SCIENCES (OJHA CAMPUS), KARACHI
ON 05 NOVEMBER 2019 AT 11:45 A.M.**

A meeting was held under the chairmanship of Prof. Dr. Kartar Dawani, Pro-Vice Chancellor, DUHS / Chairman Procurement Committee, on 05 November 2019 at 11:45 a.m. to open and evaluate the financial bids for the procurement of “Services for Convocation 2019 (Venue Setup, Furniture / Fixture, Food, Refreshment etc.)”.

The participants include:

PROCUREMENT COMMITTEE

1. Prof. Dr. Kartar Dawani, (Chairman)
Pro- Vice Chancellor,
Dow University of Health Sciences, Karachi.
2. Dr. Aijaz Zubedi, (Member)
Additional Medical Superintendent (Admin),
Dr. Ruth K. M. Pfau, Civil Hospital, Karachi.
3. Mr. Muhammad Hanif, (Member)
Additional Director Finance,
Dow University of Health Sciences, Karachi.

BIDDERS WITH NAME OF REPRESENTATIVE




1. Mr. Junaid M/s. Darbar Caterers & Decorators
2. Mr. Faheem Khan M/s. Orbit Advertising & Events
3. Mr. Saeed M/s. Amir Rajput Catering Services
4. Mr. M. Hussain M/s. The Rajput

Meeting started with recitation from the Holy QURAN. Chair welcomed the participants and then commenced the proceedings. It was informed to the forum that Technical Bids were opened on 26 October 2019 for the above said tender, where out of ten (10) firms which purchased the bidding documents, six (06) bidders submitted their bids, out of which three (03) bids were qualified, whereas three (03) bids i.e. M/s. Orbit Advertising & Events, M/s. Lips Films & Entertainment and M/s. The Rajput were dis-qualified and not considered for further evaluation, as these bidders were unable to meet the prescribed MANDATORY eligibility / qualification criteria. The offers of M/s. Amir Rajput Catering Services, M/s. Badar Expo Solutions and M/s. Darbar Caterers & Decorators were qualified and selected for further process, on the grounds reflected in the Technical Evaluation / Qualification Report.

As per the agenda, Technically Qualified offers were taken into consideration by the committee exclusively. The rates quoted by the bidders were read aloud along with amount of bid security attached by the bidder.

Each rate in the comparative statement was confirmed from the original bid by the committee and recommendations were made, which were documented in the Bid Evaluation Report (BER).

The meeting ended with the vote of thanks to the chair.

1.	Prof. Dr. Kartar Dawani Pro-Vice Chancellor Dow University of Health Sciences, Karachi	 PROF. DR. KARTAR DAWANI Pro Vice Chancellor Dow University of Health Sciences Karachi
2.	Dr. Aijaz Zubedi Additional Medical Superintendent (Admin) Dr. Ruth K. M. Pfau, Civil Hospital, Karachi.	 DR. AIJAZ A. ZUBEDI Add: Medical Superintendent (Admin) Dr. Ruth K.M. Pfau Civil Hospital Karachi
3.	Mr. Muhammad Hanif Additional Director Finance Dow University of Health Sciences, Karachi	 Muhammad Hanif Additional Director Finance (BPS 19) Finance Directorate Camp Office, Ojha Dow University of Health Sciences Karachi

**MINUTES OF THE TECHNICAL BID OPENING MEETING
HELD AT PROCUREMENT DIRECTORATE
DOW UNIVERSITY OF HEALTH SCIENCES (OJHA CAMPUS), KARACHI
ON 26 OCTOBER 2019 AT 11:30 A.M.**

A meeting was held under the chairmanship of Prof. Dr. Kartar Dawani, Pro-Vice Chancellor, DUHS / Chairman Procurement Committee on 26th October 2019 at 11:30 a.m. to open and evaluate the bids for the procurement of “Services for Convocation 2019 (Venue Setup, Furniture / Fixture, Food, Refreshment etc.) [Ref: No. DUHS/DP/2019/83]”.

The participants include:

PROCUREMENT COMMITTEE

1. Prof. Dr. Kartar Dawani, (Chairman)
Pro- Vice Chancellor,
Dow University of Health Sciences, Karachi.
2. Dr. Aijaz Zubedi, (Member)
Additional Medical Superintendent (Admin),
Dr. Ruth K. M. Pfau, Civil Hospital, Karachi.
3. Mr. Muhammad Hanif, (Member)
Additional Director Finance,
Dow University of Health Sciences, Karachi.

BIDDERS WITH NAME OF REPRESENTATIVE

1. Mr. Amir Shaikh M/s. Badar Expo solutions
2. Mr. Saeed M/s. Amir Rajput Catering Services
3. Dr. Rafat Siddiqi M/s. Lips Films & Entertainment
4. Mr. Junaid ur Rahman M/s. Darbar Caterers & Decorators
5. Mr. M. Hussain M/s. The Rajput
6. Mr. Faheem Khan M/s. Orbit Advertising & Events

Meeting started with recitation from the Holy QURAN. Chair welcomed the participants and then commenced the proceedings. Forum was apprised that the Notice Inviting Tender (NIT) No. DUHS/DP/2019/83-84 Dated 05-10-2019 was hoisted on the DUHS and SPPRA websites at PPMS NIT ID No. T00582-19-0007 and the same was advertised on 08 October 2019 in 3 widely circulated leading dailies of English, Urdu and Sindhi languages viz. Daily The News, Daily Jang and Daily Ibrat.

The participants were informed that:

Following 10 bidders purchased the bidding documents:



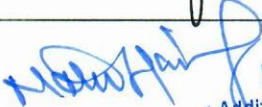
1. M/s. Badar Expo solutions
2. M/s. Amir Rajput Catering Services
3. M/s. Lips Films & Entertainment
4. M/s. Darbar Caterers & Decorators
5. M/s. The Rajput
6. M/s. Orbit Advertising & Events
7. M/s. H. Nizam Din & Sons (Pvt) Ltd.
8. M/s. The Yellow & Grey
9. M/s. Abdullah Caterers
10. M/s. Deen Muhammad & Sons Caterers & Decorators

The receipt of bids was closed at 11:00 a.m. local time on 26 October 2019 as scheduled. Out of Ten (10) firms which purchased the bidding documents, six (06) bidders submitted their bids.

It was briefed to the participants that initially, only the Technical Bids / Proposals will be opened and evaluated in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements. Financial Bids / Proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance. Financial Bids / Proposals found technically disqualified / non-responsive shall be returned un-opened to the respective bidder(s). Accordingly, prior to evaluate bid in depth, preliminary examination of the bids was made by the procurement committee.

Bidders were informed that the detailed technical evaluation will be carried-out and communicate to all the bidders, and thereafter Financial Bids will be opened in presence of the bidder's representatives.

Meeting ended with the vote of thanks to and from the chair.

1.	Prof. Dr. Kartar Dawani Pro-Vice Chancellor Dow University of Health Sciences, Karachi	 PROF. DR. KARTAR DAWANI Pro Vice Chancellor Dow University of Health Sciences Karachi
2.	Dr. Aijaz Zubedi Additional Medical Superintendent (Admin) Dr. Ruth K. M. Pfau, Civil Hospital, Karachi.	 DR. AIJAZ A. ZUBEDI Add: Medical Superintendent (Admin) Dr. Ruth K.M. Pfau Civil Hospital Karachi
3.	Mr. Muhammad Hanif Additional Director Finance Dow University of Health Sciences, Karachi	 Muhammad Hanif Additional Director Finance (BPS-19) Finance Directorate Camp Office, Dh: Dow University of Health Sciences Karachi